

**3948 - Advance Spanish-Purchasing internship in Girona, Spain**

<b>Location:</b>	Girona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Intermediate)
<b>Fields:</b>	Business
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:****Company description:**

Our collaborator is an international online retailer specialized in selling sports equipment. This fast growing company is present in 220 countries across the globe and has been in the business over 17 years. They are now searching for customer service and product assistant interns to join their international and innovative office in Girona, Spain.

**Purchasing Assistant positions****Tasks:**

- The execution of daily purchases, via web / email / phone
- Analysis of consumption and implementation of procurement plans in stock
- Control of suppliers payments
- Stock management
- Control of the indirect costs incurred by providers

**Requirements:**

- Good level of English
- Good level of Spanish

**Location:**

Girona

**Remuneration:**

300€/month

Minimum duration of 6 months

**3903 - Purchase Internship in Llinar del Valles, Barcelona, Spain**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Advanced)
<b>Fields:</b>	Logistics, Business
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is a young and dynamic team, passionate about their work and eager to overcome new challenges and achieve all the goals they set. They offer products oriented to health and well-being. They know what is important and they work together to achieve their goals day after day. The company has a great growth of clients all over the world, with a considerable increase in its turnover in the last year and with an ambitious plan of expansion for the future.

Their main motivation is to continuously learn. They always have new challenges and new solutions that will make you grow.

**Tasks:**

- Control of purchases from suppliers
- Contact with provider
- Make forecast of purchases
- Control of entrances in warehouse
- Warehouse support
- Incidents
- Manage claims
- Writing delivery notes
- Manage mail

**Requirements:**

- Good command of Spanish and English
- Able to get a training agreement
- Studies related to the position
- Minimum 5 months

**Benefits:**

225 euros net per month  
Schedule: From 9-17 with 1-hour break, Monday to Friday  
35 hours per week

**Location:**

Llinars del Vallès (you can reach their offices with public transportation from Barcelona center)

**3902 - Design and Photography Internship in Girona, Spain**

Location:	Girona, Spain
Languages:	Spanish (Advanced)
Fields:	Design, Film studies, Graphic design, Audiovisual
Extra benefits:	Salary of 200-300 €. Lunch

**Description:****Company description:**

Our collaborator is an international online retailer specialized in selling sports equipment. This fast growing company is present in 220 countries across the globe and has been in the business for over 17 years. They are now searching for customer service and product assistant interns to join their international and innovative office in Girona, Spain.

**Tasks:**

- Banner design (static / dynamic).
- Prepare presentations for clients.
- Support the Creative Department on various tasks.
- Product photography.
- Elaboration of 360° photographs.
- Photo retouching.

**Requirements:**

- Advanced Photoshop.
- Medium / advanced Illustrator.
- Knowledge of photography.
- Minimum 4 months

**Languages:**

Advanced Spanish is necessary for this position

**Benefits:**

300 euros net per month  
Lunch  
Flexible schedule (mornings or evenings)  
40 hours per week

**Location:**

Girona

**3901 - Customer relations and administration in a touristic rentals organization in Seville, Spain**

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is a touristic appartments and rentals organization based in Seville, Spain.  
Being an touristic organization in one of the main destinations in Spain, they receive and host customers from all over the world. They are preparing a business development plan so they would like to have candidates to support them during their growth and help with the customer relations.

**Tasks**

Supporting the customer relations team (check ins - check outs) in office and in the appartments.  
Providing a perfect customer service to customers ensuring an excellent experience.  
Preparing product descriptions  
Supporting the business development team  
Creating social media content

**Requirements**

Being outgoing and easygoing, enjoying talking to people and customer relations  
English advanced  
Spanish intermediate (B1 min.)  
Business or tourism studies  
Full time internship  
Minimum 5 months

**Benefits**

250 € per month as a compensation  
Health and accidents insurance  
Training plan

**3862 - Human resources assistant**

<b>Location:</b>	Sevilla, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Human resources, Business

**Description:**

Spain Internship was established in 2010 by highly motivated internationals. We offer internships and traineeships services for students and graduates worldwide. Spain Internship Student Agency is proud to be a young innovative and ambitious company which strives to find the right interns for the right company. We are constantly trying to extend our programs, to make the experience abroad for everyone as good as possible. You can be a part of this process, by helping us in our office.

**Tasks:**

## Human resources

- Interviewing possible candidates
- Evaluating their qualifications regarding the positions
- Revising the candidates CVs to ensure a good match with the company

## Customer service

- This is done via email, phone and Skype
- Using the CRM system to ensure a good information flow
- Maintenance of the databases

## Online marketing

- Creating social media content (Facebook, Twitter, Google+ and LinkedIn)
- Initiate contact via social media
- Manage social media accounts

## Market research

- Arranging possible collaborations
- The student's interest can influence this task

**Requirements:**

- Good level of English
- Spanish would be a plus
- Open and friendly
- Able to work in a team

**Benefits:** Unpaid, possibility to apply Erasmus+ scholarship from your university

**Internship hours:**

38h/week, from Monday-Friday

**Location:**

Seville, Spain

## 3843 - Part- time Programming Internship in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	IT & Web development
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator is a technology services company who provides technological solutions for hospitality businesses. They are working closely with customers developing great software solutions for their needs.

At this moment, they would like to have an intern in their offices, to support their IT Department.

### Tasks:

Preparation of user manuals

Technical documentation of applications and installation manuals for the various applications that the company commercializes.

Support the creation and maintenance of a database for the Technical Department.

Application development in C # technology.

Net and MySQL.

Resolution of first level programming incidents.

Control of incidents after deadline.

Automation of internal company procedures that are currently done manually.

Application test

Support in the documentation and in the automation of the tests.

Periodic monitoring of the tasks carried out.

### Requirement:

Knowledge of JAVA

Studies related

Minimum of 3 months, preferably longer

Good command of English

Able to provide a training agreement

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### Remuneration:

450 gross per month

Monday to Friday from 3:00 p.m. to 7:30 p.m. (to be agreed with the Department Director)

### Location:

Barcelona

## 3755 - Betatester internship in Madrid

Location:	Madrid, Spain
Languages:	English (Advanced)
Fields:	IT & Web development
Extra benefits:	Salary of +500 €.

### Description:

Our collaborator is a start up company, working in the finance and economics field.

As a start up, they are constantly developing all their IT system and tools and they are looking for people to support their departments and help them to grow. This is a good opportunity for those who like to see fast changing environments as well as get hands dirty and really provide things and make an internship that makes a difference in their company.

#### Tasks:

Beta tester, testing the systems, applications and platforms created.

#### Requirements:

- 6 months required Ideally 10-12 months
- Advanced English
- Github
- IT Bachelor

#### Benefits:

700 € per month

#### Location:

Madrid

## 3613 - French speaker - Marketing internship in Marbella, Spain

Location:	Marbella, Spain
Languages:	English (Intermediate)
Fields:	Public Relations, Business, Digital marketing
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is a rapidly growing energy drink brand that reaches over 45 countries all over the globe and sponsors the world's top athletes. This company is looking for interns to join their international and hard-working team in their offices in Marbella, Spain.

#### Marketing and Social Media position

##### Tasks:

- Helping with content creation and support in sponsorships in our key marketing areas: motorsports, sports, music and lifestyle
- Assisting in writing web content, press releases and social media content in multiple countries
- Market research
- Miscellaneous help with event management, product presentations and external communication with third parties

##### Requirements:

- Advanced level of English and French would be needed
- Spanish would be a plus
- Senior level of studies related to marketing, SEO or PR
- Knowledge of social media (specifically YouTube, Instagram, Twitter)
- Ability to plan marketing and PR campaigns
- Interest in F1, music and fashion, as well as experience in video design and YouTube content creation, is considered as a plus
- To apply for this position is necessary to make a small test.

**Internship hours:** Monday- Friday 9.30am - 6.30pm with 1-hour lunch break

**Starting date:** ASAP - Ideally 1 year (minimum stay of 6 months)

**Location:** Marbella

**Benefits:** 350€/month

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

## 3543 - Video Editor Assistant in Barcelona, Spain (online internship)

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Film studies, Audiovisual, Business

### Description:

Our collaborator is an inspirational company located in Barcelona, promoting a new innovative way to use technology. They are organising work trips to exotic locations such as Bali, Croatia, Costa Rica or Thailand designed to enhance creativity and productivity. Their workspaces are not confined to an office desk. Instead, their temporary 'offices' are ever-changing, unique and stimulating. They believe in the freedom to experience and live from wherever you want!

Their clients can work from stunning villas beside infinity pools overlooking the jungle, below waterfalls, lakeside, swim-up bars...or other incredible locations! "Going to the office" has a new meaning!

They cooperate with big multinational and smaller international companies who wants to offer to their employees a life change experience.

### Tasks:

- Create and edit videos.
- Could be combined also with some marketing responsibilities.

### Requirements:

- English good level.
- Video editing software knowledge.
- Bring your own personal laptop.

### Benefits:

Unpaid position  
Online internship

## 3524 - Graphic design Internship in Barcelona (intermediate Spanish)

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Graphic design
Extra benefits:	Salary of 100-200 €.

### Description:

Our collaborator is an innovative communication agency which focuses in working with professional football players, handling all their communication, social media and public channels. If you like sports, this is a great opportunity as you will be working directly for top players, helping them with their social media channels. Additionally, you'll be supporting a young and energetic team on a wide range of projects within Digital Marketing.

### Tasks:

- Supporting the Marketing team with imagery and visuals for print and Social Media channels
- Creation of logos and corporate identities for a wide range of clients
- Additional duties as assign

### Requirements

Graphic design bachelor or similar studies  
English fluent  
B1 spanish  
Proactive personality, interested in the football environment  
Motion graphics and video editing is a bonus

### Stipend:

100 € per month.  
Minimum duration of 3 months

### Internship hours:

From 9:30 - 18:30 (with one hour break) or from 10 - 19 (with one hour break )  
Monday to Friday



### 3499 - Customer Support Internship in Llinars de Valles, Spain

Location:	Barcelona, Spain
Languages:	Spanish (Advanced) and English (Advanced)
Fields:	Languages, Business
Extra benefits:	Salary of 200-300 €.

#### Description:

Our collaborator is one of the most important E-commerce company for pets with a worldwide presence located in Llinars de Valles, Barcelona. Their current goal is to become the most important pet e-commerce company in Southern Europe. They are offering a wide range of product (approximately 70 000) and they own a warehouse of more than 3000m2.

Their team consists of a group of young professionals passionate and enthusiastic for pets. They are looking for a student to support their Customer Support department. This department provides worldwide service, in 8 different languages, through a multicultural team of 10 people.

#### Tasks:

- Customer service through chat, mail, and ticketing system.
- Management of customer orders (information, tracking, cancellations)
- Troubleshooting
- Returns and credits
- Commercial assistance to e-commerce clients

#### Requirements:

- High level of Spanish and English
- A motivation for Customer Support
- They value initiative, commitment, and availability.

#### Remuneration:

225 euros net per month

Monday to Friday: 9 a.m. to 5 p.m.

Location: Llinars del Valles, Barcelona

### 3489 - Paid Customer service, administration and assistant in a leisure organization in Barcelona

Location:	Barcelona, Spain
Languages:	Spanish (Advanced) and English (Intermediate)
Fields:	Business, Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

#### Description:

Our collaborator is one of the largest escape room in Barcelona, which already has 8 different rooms opened to the public. They are looking for operators, who can lead those games and work with customers.

"Escape rooms" is a new concept of leisure which is getting more and more popular in Barcelona. Their games are very technological and well decorated. They have a wide range of thematic rooms, starting from Middle Age finishing to Future Spaceship.

Their main goal is to make people feel like being in a real story by making them main characters in their own "movie". This combination ensures that players will live an unforgettable adventure, and our task is to maximize this experience.

#### Main tasks:

- Receive the teams of players and explain the basic rules of the games
- Begin with an immersive introduction of the game via the interpretation of a character
- Monitor and help players whilst they play in the room
- Charge customers
- Offer promotions for other games
- Management of bookings
- Customer service

#### Requirements:

- 40h / weekly
- Saturday and Sunday internship
- 2 free days during the week
- Minimum duration - 4 months
- Spanish - high / native level, English - medium / high level.
- Be confident with interacting with different people and putting on different voices whilst interpreting a character.

#### Benefits

- 200 euros / month
- Dynamic work in the center of Barcelona
- The opportunity to meet local people
- Learning from a sector that is growing

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### 3488 - Front Desk and Customer Services in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Includes accommodation. Breakfast and dinner

**Description:**

Our colleague is an exclusive hostel, based in Barcelona city center. They are customer oriented which is really important for them as well as customer care and guest relations. The Hostel is equipped with a stylish, modern and vintage rooms for all travellers. It's a hostel full of life where style and glamour combine with a fresh, fun and crazy twist!

**Tasks:**

- Check in and check out.
- Collect payments.
- Social media and visual communication management.
- Keep updated the Social Media platforms (taking pictures and adding to the platform)
- Welcoming guests and giving general information about the city.
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events.
- Receiving feedback and complaints
- Administration tasks: booking, reservations, emails, calls, etc.

**Requirements:**

- English good level.
- Other language is a plus
- Open-minded, social and respectful.
- Minimum of 3 months

**Benefits:**

- Accommodation shared with mix gender.
- Half board (breakfast and dinner)

### 3429 - Paid Marketing and front office internship in Milan, Italy

<b>Location:</b>	Milan, Italy
<b>Languages:</b>	English (Intermediate)
<b>Fields:</b>	Business, Hospitality / Tourism
<b>Extra benefits:</b>	Salary of 200-300 €.

**Description:**

Our collaborator is an entertainment company located close to Milan exactly in Cislago (VA). They are opening new places all over Europe. Guests from all over the world come and realize their own ideas. If you are looking for a new a different experience joins their talented and enthusiastic team. Apply now for this international project and become a new team member of this amazing project.

**Tasks:**

- Guide them through the Rooms
- Welcoming guests
- Booking Assistant
- Social Media
- Organize marketing activities

**Requirements:**

- Passionate about what they do
- Friendly and enthusiastic
- Fluent English
- A basic of Italian or any other language would be a plus
- Curricular internship

**Internship hours:**

Full-time position with 40 hours a week

**Benefits:**

Salary of 200€ /month  
minimum 3 months

**Location:**

Cislago (VA) Milan Italy

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## 2928 - Paid 350€/month - IT internship in Marbella

Location:	Marbella, Spain
Languages:	English (Advanced)
Fields:	IT & Web development
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator a rapidly growing energy drink brand that reaches over 45 countries all over the globe and sponsors the world's top athletes. The company is looking for creative, outgoing individuals to join their dynamic and hardworking team to join their international and hard-working team in their offices in Marbella, Spain. This IT position will be split equally between the energy drink brand and car race and motorsport news website delivering English language news to every corner of the world.

### Tasks:

- Web Programming
- Answering technical queries and assisting users on iOS and OSX
- Network Maintenance
- Maintenance of Wordpress based site
- Implementing fixes and changes to site
- Responsive web design

### Requirements and professional skills:

- Web Administrator knowledge
- Senior Student
- Wordpress development experience
- DoubleClick for Publishers and Ad Tech knowledge
- Experience in installing WordPress plugins and customising their code
- Computer operator - Apple Macintosh
- WEB PROGRAMMING skill in HTML, CSS, PHP, Javascript / jQuery, BOOTSTRAP, SQL
- Photoshop (basic)
- English is a must, Spanish is a plus
- Minimum 6 months
- To apply for this position is necessary to make a small test.

### Internship hours:

Monday- Friday 9.30am - 6.30pm with 1 hour lunch break:

### Location:

Marbella

### Benefits:

350€/month

## 556 - Bar internship in Seville, Spain

Location:	Sevilla, Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Business, Hospitality / Tourism

### Description:

Our collaborator is a luxury hostel chain, based in Seville, Madrid and Barcelona. Reviewed by its loyal customers as an unique and friendly hostel because of their staff, service and modern atmosphere. They are customer oriented which is really important for them as well as customer care and guest relations. Their staff is fun and close, making the stay of the customers as enjoyable as possible.

### Position: Bar Assistant

### Tasks:

- Serve in the bar of the hostel.

### Requirements:

- Fluent in English
- Spanish at least A2
- Min. 2 months internship.
- Unpaid internship
- 30h/week.

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