



GUIDELINES

on the Internal Selection of Participants

for the ENERGET Summer School on Energy Communities

1. Purpose

These guidelines establish a transparent, objective, and harmonized procedure for the internal selection of students participating in the **ENERGET Summer School on Energy Communities**, organized within the Erasmus+ ENERGET project.

Each partner institution shall conduct an internal selection process using the procedures and evaluation criteria described in this document. The purpose is to ensure equal opportunities for all applicants while providing documentary evidence of a fair and transparent selection process.

2. Call for Applications

ENERGET Summer School on Energy Communities

Applications are invited for participation in the **ENERGET Summer School on Energy Communities**, organized within the Erasmus+ ENERGET project and hosted in **Skopje, North Macedonia**, from 27.09-04.10.2026 (including travel days).

The Summer School will bring together master's students from partner universities to explore the role of energy communities in the energy transition through lectures, workshops, case studies, practical exercises, and collaborative international teamwork.

Participants will gain interdisciplinary knowledge related to renewable energy, sustainable development, citizen energy initiatives, energy policy, and innovative approaches to local energy systems.

Eligibility

Applications are open to Master's students enrolled in study programmes related to:

- Energy Engineering
- Renewable Energy
- Sustainable Energy Systems
- Electrical Engineering
- Mechanical Engineering (Energy)
- Environmental Engineering
- Environmental Sciences
- Sustainability
- Energy Policy
- Energy Economics



- Climate and Energy Studies
- or other closely related fields.

Applicants should demonstrate a genuine interest in renewable energy, sustainability, and energy communities.

Application Documents

Applicants shall submit:

- An online application form (link: <https://forms.gle/Cm4NpU2kavJfFxX6>);
- Scan of their current grade transcript (or equivalent academic record);
- Curriculum Vitae (CV).

Each partner institution may request additional administrative documents if required by its internal procedures.

3. Selection Procedure

Each partner institution shall establish a **Selection Committee consisting of at least two members**.

The Selection Committee shall:

- verify the eligibility of applicants;
- jointly interview and evaluate all eligible applications using the common evaluation criteria presented in this document;
- agree upon a single score for each evaluation criterion;
- rank candidates according to their final score;
- nominate participants according to the number of places allocated to the institution.

The evaluation shall be conducted jointly by the Committee members. A single evaluation form shall be completed for each applicant and signed by both evaluators.

The completed evaluation forms and final ranking list shall be retained by each partner institution as evidence of a transparent, objective, and fair selection process.

4. Evaluation Criteria

Criterion	Maximum Points
Academic Performance (GPA/average grade)	40
Interview	25
Relevance of Study Programme	20
English Language Proficiency	15



Total	100
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5. Evaluation Rubric**5.1 Academic Performance (40 points)**

Assessment	Points
Excellent academic performance	36–40
Very good academic performance	28–35
Good academic performance	20–27
Satisfactory academic performance	0–19

5.2 Interview (25 points)

Assessment	Points
Excellent motivation demonstrating clear interest in energy communities, understanding of the Summer School objectives, and expected personal contribution	22–25
Good motivation with a clear interest in the topic	17–21
General motivation with limited detail	10–16
Weak or generic motivation	0–9

5.3 Relevance of Study Programme (20 points)

Assessment	Points
Programme directly related to energy, renewable energy, sustainability, or energy communities	18–20
Closely related engineering or environmental programme	14–17
Moderately related programme	8–13
Limited relevance	0–7

5.4 English Language Proficiency (15 points)

Assessment	Points
Excellent written and spoken English suitable for active participation	13–15
Good command of English	10–12
Satisfactory working knowledge	6–9
Basic proficiency	0–5

**6. Individual Candidate Evaluation Form****Candidate Information**

Candidate Name	
Institution	
Study Programme	
Semester/Year	

Committee Evaluation

Criterion	Maximum	Awarded
Academic Performance	40	
Interview	25	
Study Programme Relevance	20	
English Language Proficiency	15	
TOTAL SCORE	100	

Committee Comments

Selection Committee**Evaluator 1 (Name and Position)****Signature****Evaluator 2 (Name and Position)****Signature****Date of Evaluation:** _____



7. Candidate Ranking Sheet

Rank	Candidate	Study Programme	Academic (40)	Interview (25)	Programme Relevance (20)	English (15)	Total (100)	Selected* (YES/NO)
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

***Note:** If two or more candidates obtain the same final score, the following criteria shall be applied sequentially:

1. Higher score in the Interview.
2. Higher Academic Performance score.
3. Decision of the Selection Committee, taking into consideration institutional priorities and ensuring equal opportunities.



9. Transparency and Record Keeping

To ensure compliance with Erasmus+ principles of transparency and equal treatment, each partner institution shall:

- publish or communicate the call for applications to all eligible students;
- the call for applications will be open for one week or 7 days (including non-working days);
- ensure that all applications submitted before the deadline are evaluated;
- apply the common evaluation criteria contained in these Guidelines;
- retain all evaluation forms and the final ranking list;
- document the final nomination of participants.

The Individual Candidate Evaluation Forms and the Candidate Ranking Sheets are to be uploaded to the shared Google Drive, as to be made available to the Project Coordinator for the purposes of monitoring, reporting, or auditing.

Approved for use within the Erasmus+ ENERGET Project

This document serves as the common framework for the internal selection of participants for the ENERGET Summer School on Energy Communities and may be supplemented by partner institutions with institution-specific administrative information (application deadlines, contact persons, submission procedures, etc.), provided that the evaluation methodology remains unchanged.