

In accordance with the Law on Higher Education (Official Gazette of RNM, No. 82 of 08.05.2018), the Rulebook on the conditions, criteria and rules for enrollment and study in the third cycle of studies - doctoral studies at the University "Ss. Cyril and Methodius University in Skopje (University Bulletin No. 530 of December 31, 2020), the Decision of the Rector's Office arch. no. 02-404 / 29 adopted at the 258th session, held on March 18, 2021 and the Decision of the Government of the Republic of North Macedonia for giving consent to the enrollment announcement for the third cycle studies at the public higher education institutions no. 40-5417 / 1 dated 18.5.2021 (Official Gazette no. 113 / 25.5.2021), Ss. Cyril and Methodius University in Skopje announces an

ENROLLMENT CALL

for students in the third cycle of studies - doctoral studies for the study programs at the University "Ss.Cyril and Methodius" in Skopje, in the academic year 2021/2022

I. Study programs, number of students and study fees

Table 1

Study program (Faculties/Institutes)	Number of students	Tuition fee*
Scientific field of Natural Sciences and Mathematics		
Biology – Faculty of Natural Sciences and Mathematics 1. Biology - Biochemistry and physiology 13 *** 2. Biology - Molecular biology 13 *** 3. Biology - Ecology 15 *** 4. Biology - Taxonomy 15 ***	56	3.880
Physics - Faculty of Natural Sciences and Mathematics	12	3.950
Geography - Faculty of Natural Sciences and Mathematics	15	3.800
Chemistry - Faculty of Natural Sciences and Mathematics	23	3.950
Mathematical sciences and applications - Faculty of Natural Sciences and Mathematics	10	4.360
Informatics- Faculty of Computer Sciences and Engineering	59	4.750
Scientific filed of Technical-Technological Sciences		
Architecture and urbanism , Faculty of Architecture, Skopje***	66	5.650
Civil Engineering- Faculty of Civil Engineering <i>Civil Engineering, Construction</i> <i>Civil Engineering, Hydrotechnics</i> <i>Civil Engineering, Geotechnics</i> <i>Civil Engineering, Traffic Engineering</i> <i>Civil Engineering, Civil Engineering Organisation, Technology and mnagement</i>	53	4.500
Geodesy – Faculty of Civil Engineering ***	5	4.500
Earthquake Engineering – Institute of Earthquake Engineering and Engineering Seismology	15	4.500
Electrical Engineering and Information Technologies – Faculty for Electrical Engineering and Information Technologies	35	4.550

Study program (Faculties/Institutes)	Number of students	Tuition fee*
Metrology - Faculty for Electrical Engineering and Information Technologies	10	4.550
Mechanical Engineering- Faculty of Mechanical Engineering	52	4.550
Industrial Engineering and Management - Faculty of Mechanical Engineering	9	4.550
Computer Science and Engineering - Faculty of Computer Sciences and Engineering	59	4.750
Technology - Faculty of Technology and Metallurgy	10	4.500
Metallurgy - Faculty of Technology and Metallurgy	10	4.500
Scientific field of Medical Sciences and Health		
Medicine- Faculty of Medicine <i>Medical Sciences and Health - Clinical Medicine</i> <i>Medical Sciences and Health -Molecular Medicine</i> <i>Medical Sciences and Health -Basic Medicine</i> <i>(Clinical/Basic Medicine – 144)</i> <i>(Basic/Molecular Medicine – 2)</i>	146	5.000
Dental Sciences - Faculty of Dentistry	51	5.000
Public Health – Faculty of Medicine	8	5.000
Pharmacy- Faculty of Pharmacy	30	4.000
Scientific field of Biotechnical Sciences		
Veterinary Medicine - Faculty of Veterinary Medicine	34	5.650
Food safety - Faculty of Veterinary Medicine	13	5.650
Animal Biotechnology - Faculty of Agricultural Sciences and Food	19	5.000
Agricultural Economics - Faculty of Agricultural Sciences and Food	17	5.000
Plant protection (Phytomedicine) - Faculty of Agricultural Sciences and Food	10	5.000
Agricultural Products Quality and Safety - Faculty of Agricultural Sciences and Food	19	5.000
Natural Resources Management and Environment Protection in Agriculture - Faculty of Agricultural Sciences and Food	16	5.000
Plant Biotechnology - Faculty of Agricultural Sciences and Food	26	5.000
Interior Design and Technologies - Faculty of Interior Design and Technologies	30	4.000
Scientific field of Social Sciences		
Organizational Sciences and Management - Faculty of Economics, Economic Institute and Institute for Sociological and Political-Legal Research	33	5.650
Economic Studies – Faculty of Economics and Economic Institute	24	5.650
Statistical methods for Business and Economy – Faculty of Economics and Economic Institute	6	5.650

Study program (Faculties/Institutes)	Number of students	Tuition fee*
Pedagogy - Faculty of Philosophy	26	5.000
Defectology – Faculty of Philosophy ***	10	5.000
Sociology – Faculty of Philosophy ***	14	5.000
Psychology – Faculty of Philosophy ***	8	5.000
Security, Defense and Peace – Faculty of Philosophy ***	4	5.000
Early Childhood Education and Upbringing - Faculty of Pedagogy "St. Kliment Ohridski"	43	5.000
Kinesiology – Faculty for Physical Education, Sport and Health	20	5.650
Faculty of Law Iustinianus Primus Political Studies 9 *** Political Systems 3 *** Public Administration *** Administrative Law 3 *** Civil Law 14 *** Business Law 7 *** History of Law 3 *** Criminal Law 8 *** Public International Law and Private International Law 3 *** EU Law and European Integrations 3 *** Intellectual Property Law 5 *** Roman Law 6 *** Constitutional Law 6 *** Financial Law 4 *** International relations 3 *** Legal Rhetoric and Argumentation 6 ***	81	5.650
Democracy in Conditions of Globalization - Institute for Sociological and Political-Legal Research	6	4.900
Environmental Sociology – Institute for Sociological and Political-Legal Research	9	4.900
Organizational Sociology – Institute for Sociological and Political-Legal Research	1	4.900
Scientific field of Humanistic Sciences		
Historical Sciences - Faculty of Philosophy	27	5.000
Cultural History and Geography of Macedonia – PSI Institute of National History in cooperation with the Faculty of Natural Sciences and Mathematics	48	4.500
History of Macedonia – PSI Institute of National History in cooperation with the Faculty of Philosophy	75	4.500
Philosophy- Faculty of Philosophy	10	5.000
History of Art and Archeology - Faculty of Philosophy	23	5.000
Stage-performing and Audio Visual Arts – Faculty of Dramatic Arts	7	4.300
Music Interpretation and Composition – Faculty of Music Arts	4	5.650
Music Sciences – Faculty of Music Arts	2	5.650

Study program (Faculties/Institutes)	Number of students	Tuition fee*
Philology - Faculty of Philology "Blaze Koneski" <i>Romance Philology 14</i> <i>English language 5</i> <i>German language 8</i> <i>Albanian language 7</i> <i>Slavic languages 6</i>	41	4.500
Macedonian studies Faculty of Philology "Blaze Koneski"-Skopje, Department of Macedonian language and South Slavic languages Subprogram-MACEDONIAN LANGUAGE AND LINGUISTICS: 18 Faculty of Philology "Blaze Koneski"-Skopje, Department of Macedonian Literature and South Slavonic Literature Subprogram- MACEDONIAN LITERATURE AND SOUTH SLAVONIC LITERATURE: 10 Institute of Macedonian language "Krstev Misirkov" Subprogram- APPLIED LINGUISTICS AND MACEDONIAN STUDIES:12 Institute of Macedonian Literature Subprogram- MACEDONIAN LITERATURE: 36	76	4.500
Scientific Study of Literature - Faculty of Philology "Blaze Koneski" <i>General and Comparative Literature 14</i> <i>English Literature 3</i> <i>German Literature 1</i> <i>Albanian Literature 1</i> <i>Italian Literature 3</i> <i>French Literature 3</i>	25	4.500
Folklore Studies - Institute of Folklore "Marko Cepenkov"	11	4.300
Theological Studies – Orthodox Theological Faculty "Saint Clement of Ohrid" in Skopje	5	4.500
Scientific field of Interdisciplinary Studies		
Culturological studies - PSI Institute of Macedonian Literature	13	4.500
Teacher Education (for primary education) - Faculty of Pedagogy "St. Kliment Ohridski"	43	5.000
Ethnology and Anthropology - Faculty of Natural Science and Mathematics	9	4.300

The enrollment of students will take place after obtaining a decision for accreditation and a decision for commencement

* The tuition fee includes the amount of study costs for organizing teaching, workshops and seminars, mentors, panels and the units organizing the research, management of the study program, University School for doctoral studies, research training, education, however, the costs for subject research are not included. The Faculty/Institute determines special amounts for the research of the candidates, depending on the scientific field, and they are announced on the website of the Faculty/Institute and on the website of UKIM.

II. The list of potential mentors and their availability per study programs is announced on:

http://www.ukim.edu.mk/dokumenti_m/Mentori_2021_2022.pdf

The list of mentors will be supplemented with new accredited mentors of the third cycle studies and mentors who will subsequently become available for the students in the third cycle of studies. Accordingly, within the application deadlines, the number of vacancies for enrollment in the third cycle studies- doctoral studies in the study programs of the University "Ss. Cyril and Methodius" in Skopje, will be increasing.

III. Conditions and manner of enrollment:

1. Doctoral studies can be enrolled by candidates who have completed appropriate academic studies and who meet the following basic requirements:

- completed the second cycle of academic studies with obtained at least 300 ECTS credits from the first and second cycle of studies cumulatively;
- completed postgraduate studies in the study programs before the introduction of the European credit-transfer system, in which case, 60 credits are recognized for organized academic training and lectures and other type of communication activities;
- acquired professional training according to study programs for regulated professions, with acquired at least 300 ECTS credits, or with completed integrated studies with 360 credits;
- achieved average success from the previously completed education (first and second cycle of studies separately, i.e. the integrated studies), of at least 8.

The teaching-scientific and artistic/scientific Council, by introducing additional conditions, can enable enrollment of a candidate with average success from the previously completed education (first and second cycle of studies separately, i.e. integrated studies), of at least 7.5, only as an exception, if the additional conditions set by the Council of the study program are met.

- Knowledge of English, which is proven by a certificate issued by the Faculty of Philology "Blaze Koneski" in Skopje at the University "Ss. Cyril and Methodius University in Skopje, for level B2 according to the European Language Framework of the Council of Europe, an international certificate for the same level issued by an official European tester, determined by the Enrollment Call or a diploma for previous education - undergraduate studies (first cycle) and/or postgraduate studies (second cycle) where the study program was conducted in English.

2. In addition to meeting the basic requirements, listed in part III, item 1 of this Call, for doctoral studies at the **Faculty of Pharmacy in Skopje**, in accordance with the recommendations and standards of Orpheus for doctoral studies in Biomedicine and Health Sciences, can also enroll:

- students who graduated according to the study program from the academic year 1992/1993 in duration of 5 years, and obtained a diploma: Graduated Pharmacist;
- students who have completed the study program from the academic year 2002/2003 and have obtained a diploma: Master of Pharmacy;
- students who have completed the study program from the academic year 1981/1982 in duration of 4 years, who have obtained a diploma: Graduated Pharmacist and have completed a Health specialization in duration of 3 years.

3. In addition to meeting the basic requirements, listed in part III, item 1 of this Call, for doctoral studies at the **Faculty of Medicine in Skopje**, in accordance with the recommendations and standards of Orpheus for doctoral studies in biomedicine and health sciences, can also enroll:

- candidates who graduated according to the study programs up to the academic year 2005/2006 and obtained a diploma: Doctor of Medicine, and currently attend the second half of their Health Specialization;
- candidates who graduated according to the study program from the academic year 2005/2006 (360 credits) and obtained a diploma: Doctor of Medicine, and currently attend the second half of their Health Specialization;
- candidates enrolling doctoral studies in Basic Medicine in a field for which there is no Health Specialization, should have at least two in extenso papers as first authors, published in journals with an international editorial board;

4. In addition to fulfilling the basic conditions, listed in part III, item 1 of this Call for doctoral studies at the **Faculty of Veterinary Medicine in Skopje**, the following can also enroll:

- candidates with completed integrated first and second cycle studies in the field of Veterinary Medicine and Medical Sciences, i.e. completed second cycle studies in related fields of Natural Sciences and Mathematics and Biotechnical Sciences;
- candidates who completed the study program before the introduction of the European credit transfer system in duration of ten semesters, and obtained a diploma: Doctor of Veterinary Medicine;
- candidates with completed specialist studies in appropriate and related fields;
- candidates who have graduated according to study programs in the field of Medical Sciences, before the introduction of the European credit transfer system in duration of ten semesters and have completed the second cycle of studies.

5. In addition to fulfilling the basic conditions, listed in part III, item 1 of this Call, for doctoral studies at the **Faculty of Dentistry in Skopje**, the following can also enroll:

- candidates who graduated according to the study programs until the academic year 2003/2004 and obtained a diploma: Doctor of Dentistry or a diploma: Doctor in Dentistry, and are currently in the second half of Health Specialization;

- candidates who graduated according to the study programs from the academic year 2003/2004 and obtained a diploma: Doctor of Dentistry, and are currently in the second half of Health Specialization;
- candidates who graduated according to the study programs from the academic year 2010/2011 and obtained a diploma: Doctor of Dental Medicine, and are in the second half of Health Specialization.

6. In addition to meeting the basic requirements, listed in part III, item 1 of this Call, for doctoral studies at the **Faculty of Architecture in Skopje**, can also enroll:

- candidates who have completed studies in Architecture after the study programs before the introduction of the European credit-transfer system in duration of ten semesters;
- candidates who have acquired the title of Specialist within the third cycle of studies, whereby a maximum of 60 credits are recognized to these candidates.

IV. Additional conditions set by the Councils of the study programs:

Physics

The Council of the study program of the third cycle studies - doctoral studies in Physics reserves the right to assess which candidate (under formally fulfilled conditions) can enroll for the doctoral studies in Physics, (this especially refers to candidates whose previous educational background does not refer to Physics).

Geography

The Council of the study program of the third cycle studies - doctoral studies in Geography, reserves the right to assess which candidate (under formally fulfilled conditions) can enroll for the doctoral studies in Geography, (this especially applies to candidates whose previous education is not from field of Geography).

Chemistry

The Council of the study program of the third cycle studies - doctoral studies in Chemistry, reserves the right to assess which candidate (under formally fulfilled conditions) can enroll for the doctoral studies in Chemistry (this especially applies to a candidate whose previous education is not in the field of Chemistry and related scientific disciplines).

Informatics

The Council of the Third Cycle Study Program - Doctoral Studies in Informatics, will allow enrollment of students who have an average above 7.5 only if they have published a paper as the first author in a journal with an impact factor (indexed by Thomson Reuters).

Mechanical Engineering

The Council of the study program of the third cycle studies - doctoral studies in Mechanical Engineering, will allow enrollment of students who have achieved average success in all subjects from previously completed higher education (first and second cycle studies separately) of at least 7.5 only if they:

- have at least two recommendations from professors with an assessment of the ability for scientific work of the candidate, his/her knowledge and achievement in the profession, of which one of the recommendation is given by a potential mentor and the other by a professor who teaches subjects in the field of doctoral dissertation;
- have at least two scientific papers in the field of research, published in a national or international scientific or professional journal, monograph or international conference, where the candidate appears as the first author in at least one of the abovementioned, prior the date of submission of the application for enrollment in the third cycle of studies.

Industrial Engineering and Management

The Council of the study program of the third cycle of studies - doctoral studies in Industrial Engineering and Management, will allow enrollment of students who have achieved average success in all subjects of previously completed higher education (first and second cycle studies separately) of at least 7.5 only if they:

- have at least two recommendations from professors with an assessment of the ability for scientific work of the candidate, his/her knowledge and achievement in the profession, of which one of them is issued by a potential mentor and the other by a professor who covers subjects in the field of doctoral dissertation;
- have at least two scientific papers in the field of research, published in a national or international scientific or professional journal, monograph or international conference, where the candidate appears as the author in at least one of the above mentioned and the latter is not older than five years from the date of submission of the application for enrollment in the third cycle studies.

Computer Science and Engineering

The Council of the study program of the third cycle of studies - doctoral studies in Computer Science and Engineering, will allow enrollment of students who do not have an average grade of all previously completed higher education subjects of at least 8.00 only if they have at least one published paper in a journal with an impact factor (indexed by Thomson Reuters).

Material Science and Engineering (Metallurgy)

The Council of the study program of the third cycle studies - doctoral studies in Material Science and Engineering (Metallurgy), will allow enrollment of students who have achieved average success in all subjects from previously completed higher education (first and second cycle studies separately) of at least 7.5 only if they meet the additional criteria:

- completed first cycle studies in the field
- completed second cycle studies in the field
- at least two recommendations from professors with assessment of the competence for scientific work of the candidate, his/her knowledge and achievement in the profession, of which one recommendation is issued by a potential mentor and one by a professor who teaches subjects in the field of doctoral dissertation;
- at least two scientific papers in the field of research, published in a national or international scientific or professional journal, monograph or international conference, where the candidate appears as the author of at least one of the above stated and the latter is not older than five years from the date of submission of the application for enrollment in the third cycle studies.

Food safety

It enables enrollment of candidates with achieved average success from previously completed education (first and second cycle studies separately, i.e. integrated studies) of at least 7.5 by introducing additional criteria.

To prove the additional conditions and criteria, it is necessary to meet at least two of the following:

- two recommendations from persons selected in a teaching-scientific or scientific title in the field of Agricultural and Veterinary Sciences, Natural Sciences and Mathematics, Technical-Technological Sciences and medical Sciences and Health;
- certificate, diploma and other document for completed trainings, workshops, courses, etc. in the country and abroad;
- two recommendations from state administration bodies, food operator or other legal entities related to the field of doctoral studies;
- diploma for completed specialist, Master or doctoral studies in the field of Agricultural and Veterinary Sciences, Natural Sciences and Mathematics, Technical-Technological Sciences and medical Sciences and Health;

The criteria are proved by submitting a written document and a motivation letter with an explanation for the practical application of the acquired knowledge in the professional career of the candidate (maximum 1 page).

Pedagogy

The studies are available for all candidates who meet the requirements for enrollment in doctoral studies provided by the Call and who have completed first cycle studies in Pedagogy or related study programs and second cycle studies in the field of Pedagogy or related disciplines, with a total of 300 credits in their previous education. If candidates who have completed a Master's degree in another scientific field in the field of Social Sciences or Humanities apply for doctoral studies, their applications will be considered individually and the additional responsibilities will be decided by the Doctoral Studies Council of the study program.

Candidates who will enroll in doctoral studies should have obtained a Master's degree and have at least 8 (eight) as average success score, both in undergraduate studies - first cycle and in studies of the second cycle. Preference in enrollment will have candidates with higher average score, as well as candidates with higher scientific achievements in the field of upbringing and education, expressed through: published papers, participation in scientific research projects, participation in professional and scientific events, conferences and the like.

Special Education and Rehabilitation

If candidates for other doctoral studies in the field of Social Sciences or Humanities apply for doctoral studies, their applications will be considered individually and the Council of the study program in special education and rehabilitation will decide for additional responsibilities.

Sociology

Applicants who have not completed Sociology in the first or second cycle of studies, or postgraduate studies in European studies (at the Institute of Sociology at the Faculty of Philosophy), will be required to take a differential exam in Sociology (before a three-member panel consisting of professors from the third cycle of studies in Sociology).

Psychology

Applicants must have completed first cycle studies in Psychology and second cycle studies in Psychology or related disciplines in the Social Sciences and Humanities, and meet one of the following criteria:

- have won at least 30 ECTS from the subjects in the field of methodology in scientific research, statistics (statistical data processing) and psychometry from the previous study cycles;

or

- have published at least two peer-reviewed empirical scientific papers in the field of Psychology

Preference for enrollment will be given to candidates with higher average score, as well as candidates with higher scientific achievements in the field of Psychology, such as: published papers, participation in scientific research projects, participation in professional and scientific events, conferences, etc.

Philosophy

Applicants must have completed first cycle of studies in Philosophy and second cycle studies in Philosophy or related disciplines in the Social Sciences and Humanities. Preference for enrollment will be given to candidates with higher average score, as well as candidates with higher scientific achievements in the field of Philosophy, such as: published papers, participation in scientific research projects, participation in professional and scientific events, conferences, etc.

Historical sciences

Studies are open to all candidate with master degree in History. If candidates who have completed a master's degree in another scientific field in the field of Social Sciences apply for doctoral studies, their applications will be considered individually and the additional responsibilities will be decided by the Council of the study program in Historical Sciences. Candidates with higher average score as well as candidates with higher scientific achievements in the field of historical sciences will have an advantage in the enrollment. Thereby, the following additional criteria of the applied candidates will be taken into account: published papers; participation in scientific research projects; participation in professional and scientific events, conferences, etc.

History of Art and Archeology

Applicants must have a Master's degree in History of Art and Archeology. If candidates for doctoral studies from other scientific fields in the field of Social Sciences or Humanities apply, their applications will be considered individually and for additional responsibilities, the Council of the study program in History of Art and Archeology will decide. The following elements will be taken into account: published papers; participation in scientific research projects; participation in professional and scientific events, conferences, etc.

Stage-Performing and Audiovisual Arts

For the study programs in Stage- Performing and Audiovisual Arts, the right to enroll in the doctoral art studies have the candidates who meet the criteria for doctoral art student. The suitability of the previously completed studies is determined by the Council of the study program for doctoral Art studies.

For film and theater directing, third cycle students can enroll who, in addition to the basic / general requirements, have recorded and presented at film festivals at least two documentaries or feature films, or staged at least two plays on professional theater stages.

Cultural History and Geography of Macedonia

For candidates who do not meet the requirements depending on the specifics of the scientific field, the Study Program Council may establish additional criteria for enrollment.

Musical Interpretation and Composition:

Positive evaluation for the selection of the candidate adopted by the Council of the study program, based on the insight into the content of the attachment to the application that the candidate should submit, which depending on the field consists of:

For types of instruments:

- DVD with a quality video and audio recording where the candidate performs a free program lasting in duration of 45 minutes. The program is performed by heart, except for wind instruments.
- Entries older than 1 year will not be accepted and taken into account, counting from the day of submitting the application.

For solo (vocal) singing:

- DVD with a quality video and audio recording on which the candidate performs a free program in duration of at least 45 minutes. The program is performed by heart.
- Entries older than 1 year will not be accepted and taken into account, counting from the day of submitting the application.

For orchestral conducting:

- Portfolio for performances as a conductor of at least two (2) all-night concerts with symphony orchestra, soloists included, in duration of at least 60 minutes and one (1) concert with vocal-instrumental composition in duration of at least 40 minutes.
- DVD with a quality video and audio recording on which the candidate performs a free program in duration of at least 45 minutes.

For choral conducting:

- Portfolio for performances as a conductor at concerts with choral music, as follows: at least two concerts with different acapella program with a total duration of at least 80 minutes and one concert with vocal-instrumental music with a duration of at least 40 minutes.
- DVD with a quality video and audio recording on which the candidate performs a free program in duration of at least 45 minutes.

For composition:

- Portfolio of compositions with a total duration of at least 60 minutes, of which at least 2 compositions for symphony orchestra.
- Proof that some of the compositions are publicly performed.

Folklore

Students who have a minimum average of 7.50, as well as two papers published in reference scientific publications, are eligible to enroll in doctoral studies in the study program in Folklore Studies.

V. Selection of candidates

Preliminary list of accepted candidates

Upon completion of the Call, the Faculty/Institute announces the preliminary list of admitted candidates for doctoral studies, for each study program. A special list is announced for the candidates who do not meet the requirements for enrollment in doctoral studies.

The lists are announced on the website of the respective Faculty/Institute.

The preliminary list of accepted candidates and the list of candidates who do not meet the requirements are determined by the Council of the study program.

Candidates have the right to object to the list within 36 hours. The complaint is submitted in writing to the Council of the study program. It announces its final decision within 36 hours.

The decision of the Study Program Council is final.

Final list of accepted candidates

Upon completion of the complaint procedure, the Study Program Council submits the list of admitted candidates to the University Professional Council for Doctoral Studies.

The University Professional Council for Doctoral Studies defines the final list of accepted candidates and announces it on website of the University.

The determined list of accepted candidates is final.

The decision for confirmation of the final list of accepted candidates is announced on the website of UKIM: ukim.edu.mk

VI. Deadlines for application and registration of candidates

Deadline for application and registration	First enrollment term	Second enrollment term
Application of candidates	20.9. – 4.10.2021	15.12. – 22.12.2021
Preliminary lists announcement	12.10.2021	27.12.2021
Deciding upon complaints	18.10.2021	10.1.2022
Final lists announcement	22.10.2021	17.1.2022
Candidate registration	25.10. – 3.11.2021	24.1. – 28.1.2022

VII. Application documents

1. The application of the candidates is done electronically, by sending an e-mail (e-mail) to both e-mail addresses:

- the first of the e-mail addresses is of the School for Doctoral Studies, which will be announced on the website: ukim.edu.mk (the e-mail address will be announced on 18.09.2021)

- the second of the e-mail addresses is the Faculty /Institute where the study program belongs, which will be announced on the website of the Faculty, as well as on the website: ukim.edu.mk (e-mail address will be announced on September 18, 2021)

2. In the **subject** of the e-mail, the candidates indicate the study program for which they submit the documents.
3. The candidate who applies for the Call submits the following documents in scanned form to both e-mail addresses:
 - application form indicating the selected study program for which he / she is applying;
 - motivation letter indicating the area of research;
 - initial consent of a mentor from the list of mentors;
 - short biography;
 - certificate for passed exams from the first cycle of studies, i.e. from undergraduate studies;
 - certificate for passed exams from the second cycle of studies, i.e. from postgraduate studies;
 - certificate of English language proficiency;
 - candidates who have completed their higher education, undergraduate studies (first cycle) and postgraduate studies (second cycle) abroad, submit verified documents (notification), which prove the fulfillment of the conditions for enrollment in the third cycle studies - doctoral studies, as well as equivalence of the grades, if the assessment system is different from the one in the Republic of North Macedonia.

VII. Student enrollment

The enrollment of students is done at the Faculty to which the study program belongs from 25.10.2021 - 3.11.2021. When registering, candidates must submit in original or photocopy certified by a notary public, all documents submitted by e-mail in scanned form.

Also, at the Faculty where the study program belongs, the following are submitted:

- academic record and application form;
- two photographs (two photographs with dimensions 3.5 x 4.5 and one with dimensions 2 x 3);
- receipt for payment of the first installment of tuition.

The tuition is paid in 6 equal installments, at the beginning of each semester, in MKD counter value. When paying the first installment, 250 euros in MKD counter value, the admitted candidates pay to the School for Doctoral Studies at the University "Ss. Cyril and Methodius" in Skopje, using the following data:

- account: 160 010 3689 788 18;
- revenue code and program: 723012 41;
- Recipient bank: National Bank of the Republic of Macedonia

The rest of the amount is paid to the account of the Faculty/Institute - where the Head of the study program is employed. When the Head changes, the funds are still directed to the same Faculty/Institute, organizer of the study program.

Contact information:

- **address: Bul. Goce Delchev no.9, 1000 Skopje**
- **contact person:**
Violeta Langovska: vlangovska@ukim.edu.mk

The Call is announced on the following web site:

<http://www.ukim.edu.mk>